

A search of a student's personal property, items that they are carrying with them (book bags, purses, etc.), or clothing (including coats that they are wearing) should only be undertaken when there is reasonable suspicion the student is concealing an object(s) or substance(s) in violation of school rules or which may be detrimental to the health, safety, or welfare of all students enrolled. The search should be conducted in private by a school employee of the same sex as the student. An employee of the same sex shall be present as a witness to the search. The search should be done only with the permission of an administrator. Strip searches shall not be conducted.

In the event a police officer or other law enforcement officer is to conduct the search of a student's locker, person, or possession, a search warrant is necessary.

The Superintendent and the parent/guardian should be notified whenever a search has been conducted.